

My Business Vision in Numbers

Dear God:

Here is my current business vision in numbers, this or something better, if it is your will for me:

The bookkeeper I want to hire charges \$75 hour, estimated at 4 hours or \$300 per month, plus \$38.50 per month for QuickBooks. With contingency for planning and year-end, I anticipate my total costs to be approximately \$400 per month for the rest of 2023. The bookkeeper will be balancing three accounts: business, personal, and home repairs. This relationship will be virtual. I will provide scanned receipts to the bookkeeper weekly. I will receive three sets of reports each month, along with a monthly financial review meeting with the bookkeeper on zoom.

The virtual organizer I want to hire — the interactions with the organizer will be virtual; the components of what needs to be organized will often be physical or material — charges \$45 per half hour, estimated at 2.5 hours or \$112.50 per month. With contingency for the occasional discussion of personal organization, I anticipate my total costs to be approximately \$150 per month for the rest of 2023, with potential decreases in future years. The virtual organizer will be helping me organize my work life.

The local college-student administrative assistant I want to hire charges \$15 per hour, twice Pennsylvania's minimum wage, estimated at 4 hours per week or \$270 per month (4.5 weeks per month). Arrangements may need to be made for summer months. With contingency for training, performance management, and possible turnover, I anticipate my total costs to be approximately \$350 per month for the rest of 2023.

In summary, I want to hire three virtual professionals to support my business and me — a bookkeeper, an organizer, and an administrative assistant. Including specific contingencies for each, I anticipate my total costs to be approximately \$800 per month for the rest of 2023.

Hiring in this order, unless I am guided to delay, I am ready to hire the bookkeeper and organizer now, based on my current revenue and the savings I am taking by cancelling participation in a paid coaching program.

I will be ready to hire the administrative assistant when my current revenue has increased by 33% to \$6,000 per month, halfway to my business plan goal of \$12,000 per month. Hiring the administrative assistant a little later will also decrease chaos and increase my development of the position.

If this is your will for me, God, please show me the right actions to take on the path toward it. If this is not your will, please redirect my thinking and actions to be the person you would have me be. Thank you, God.